

# DIOCESAN CONTACT LIST

UPDATED March, 2022

<b>ADMINISTRATION &amp; FINANCE – Royce Ranniger, 712-233-7592, <a href="mailto:roycer@scdiocese.org">roycer@scdiocese.org</a></b>	
<p><b>Human Resources/Vocations Office</b></p> <ul style="list-style-type: none"><li>➤ Human Resource/Employee Questions</li><li>➤ Priest &amp; Lay Insurance Coverage,</li><li>➤ 401 (k) Plan/Pension, monthly summary &amp; detail excel report uploaded to SmartVault</li></ul> <p>Juli Singer, 712-233-7556, <a href="mailto:julis@scdiocese.org">julis@scdiocese.org</a> Margaret Fuentes, 712-233-7510, <a href="mailto:margaretf@scdiocese.org">margaretf@scdiocese.org</a></p>	<p><b>Parish/School Accounting</b></p> <ul style="list-style-type: none"><li>➤ QuickBooks Accounting &amp; Contribution Records</li><li>➤ Financial Reporting, Internal Controls, &amp; Annual Report</li><li>➤ Bookkeeper Assistance</li><li>➤ On-line Parish &amp; School Bookkeeper Manual</li></ul> <p>Linda Topf, 712-233-7593, <a href="mailto:lindat@scdiocese.org">lindat@scdiocese.org</a> Director, 712-233-7515</p>
<p><b>Finance</b></p> <p><b>Payments including:</b></p> <ul style="list-style-type: none"><li>➤ Background Checks, Cathedraticum, TAO</li><li>➤ Lay Dental/Health/Supplemental Life Insurance</li><li>➤ Priest Health Insurance, 401K</li><li>➤ Property &amp; Liability, Work Comp, Loans,</li><li>➤ Special Collections (except Prop of the Faith), etc.</li></ul> <p>Marilyn Wellman, 712-233-7518, <a href="mailto:marilynw@scdiocese.org">marilynw@scdiocese.org</a> Jessica Wilcox, 712-233-7565, <a href="mailto:jessicaw@scdiocese.org">jessicaw@scdiocese.org</a> Diane Donnelly, 712-233-7594, <a href="mailto:dianed@scdiocese.org">dianed@scdiocese.org</a></p>	<p><b>Investments</b></p> <ul style="list-style-type: none"><li>➤ Guaranteed Interest Accounts (former D&amp;L)</li><li>➤ St. James Investment Funds</li></ul> <p>Deb Conley, 712-233-7591, <a href="mailto:debrac@scdiocese.org">debrac@scdiocese.org</a> Jessica Wilcox, 712-233-7565, <a href="mailto:jessicaw@scdiocese.org">jessicaw@scdiocese.org</a> Diane Donnelly, 712-233-7594, <a href="mailto:dianed@scdiocese.org">dianed@scdiocese.org</a></p>
<p><b>Stewardship &amp; Development</b></p> <ul style="list-style-type: none"><li>➤ Parish Roster, Development, Marketing</li><li>➤ TAO, Lumen Subscriptions, MLTF, Bishop's Dinner</li><li>➤ Bishop's Circle, RPC, Seminarian Appeal</li></ul> <p>Michelle Steinbach, 712-233-7523, <a href="mailto:michelles@scdiocese.org">michelles@scdiocese.org</a> Lexa Hawkins, 712-233-7524, <a href="mailto:lexah@scdiocese.org">lexah@scdiocese.org</a></p>	<p><b>Risk Management</b></p> <ul style="list-style-type: none"><li>➤ Property &amp; Liability Insurance/Work Comp</li><li>➤ Priest Auto, Dram Shop &amp; Special Events</li><li>➤ Background Checks, Approved Drivers</li></ul> <p>Jessica Wilcox, 712-233-7548, <a href="mailto:jessicaw@scdiocese.org">jessicaw@scdiocese.org</a> Mark Wetz, 712-233-7559, <a href="mailto:mwetz@catholicmutual.org">mwetz@catholicmutual.org</a></p>

## OTHER CONTACT INFORMATION

### Society for the Propagation of the Faith

- World Mission & Other Mission Collections
  - Visiting Missionaries
  - Mass Stipends
- Linda Topf, 712-233-7593, [lindat@scdiocese.org](mailto:lindat@scdiocese.org)  
Fr. Mark Stoll, 712-233-7514, [marks@scdiocese.org](mailto:marks@scdiocese.org)

### Catholic Education

- Questions regarding Catholic Schools & Website Updates
- Noel Hoffman, 712-233-7527, [noelh@scdiocese.org](mailto:noelh@scdiocese.org)  
Stacia Thompson, 712-233-7543, [staciat@scdiocese.org](mailto:staciat@scdiocese.org)  
Kelly Kohout, 712-233-7527, [kellyk@scdiocese.org](mailto:kellyk@scdiocese.org)  
Patty Lansink, 712-233-7527, [pattyl@scdiocese.org](mailto:pattyl@scdiocese.org)

### Safe Environment

- Virtus Training/Background Checks/Code of Ethics
- Dan Ellis, 712-233-7517, [dane@scdiocese.org](mailto:dane@scdiocese.org)

### Archives and Records

- Storage of historical documents & records
- Cecilia Lopez 712-233-7525, [cecilial@scdiocese.org](mailto:cecilial@scdiocese.org)

### Bishop's Office

- Vicar General & Chief of Staff Office
  - Chancellor and Vice-Chancellor Office
  - Worship Office
- Renee DeMay, 712-233-7555, [reneed@scdiocese.org](mailto:reneed@scdiocese.org)

### Vicar General

- Clergy Related Issues, including (not all inclusive)
- Diocesan & New Parish Lay Director Resolutions
  - Presbyteral Council, Jubilee, Retreats
- Fr. Brad Pelzel, 712-233-7521, [bradp@scdiocese.org](mailto:bradp@scdiocese.org)  
Grace Zavala, 712-233-7551, [gracez@scdiocese.org](mailto:gracez@scdiocese.org)

### Chief of Staff

- Special Asst. to the Bishop and Coordinator for:
- Office of Pastoral Planning, COVID Data Monitoring
  - General Mail, November Mass Counts
  - Review Board Meetings
- Dcn Mark Prosser, 712-233-7536 [prosserm@scdiocese.org](mailto:prosserm@scdiocese.org)  
Grace Zavala, 712-233-7551, [gracez@scdiocese.org](mailto:gracez@scdiocese.org)

### Worship

- Worship Related Issues, including (not all inclusive):  
Chrism Mass, Rite of Election, Mass/Music Planning, Confirmation, Ordinations, Special Masses/Blessings, Extraordinary Ministers, Priests' funerals
  - Building Committee
- Fr. Andrew Galles, 712-233-7534, [gallea@scdiocese.org](mailto:gallea@scdiocese.org)  
Grace Zavala, 712-233-7551, [gracez@scdiocese.org](mailto:gracez@scdiocese.org)

### Chancellor

- Priest' letters of good standing/Vet speakers
  - Deanery reports, OCD/Vital Stats
  - Presbyteral Council-coordinator/recording secretary
  - Priest funeral plans, wills, etc. with Dcn Rudd
- Fr. Mark Stoll, 712-233-7514, [marks@scdiocese.org](mailto:marks@scdiocese.org)  
Grace Zavala, 712-233-7551, [gracez@scdiocese.org](mailto:gracez@scdiocese.org)

### Vice-Chancellor/Director of Permanent Deacon

- Deacon Formation Program
- Deacon David Lopez, 712-233-7512, [davidl@scdiocese.org](mailto:davidl@scdiocese.org)

### Vocations

- Vocation Discernment
  - Seminarians
  - Religious Women
- Fr. Shane Deman, 712-233-7523, [demans@scdiocese.org](mailto:demans@scdiocese.org)  
Michelle Steinbach, 712-233-7523, [michelles@scdiocese.org](mailto:michelles@scdiocese.org)

### Office of Evangelization

- Religious Education
  - Marriage Preparation
  - Youth and Young Adult Ministry
- Fred Shellabarger, 712-233-7532, [freds@scdiocese.org](mailto:freds@scdiocese.org)  
Kara Kardell, 712-233-7516, [karak@scdiocese.org](mailto:karak@scdiocese.org)  
Gracie Ortiz, 712-233-7561, [gracieo@scdiocese.org](mailto:gracieo@scdiocese.org)

### Tribunal

- Marriage Nullity cases
  - Pre-nuptial Investigations
- Very Rev. J. David Esquiliano, J.C.L., 712-233-7533, [esquilianod@scdiocese.org](mailto:esquilianod@scdiocese.org)  
Rev. Michael Erpelding, 712-233-7533, [michaele@scdiocese.org](mailto:michaele@scdiocese.org)  
Terri Niedergeses, 712-233-7533, [terrin@scdiocese.org](mailto:terrin@scdiocese.org)

### Office of Communication/The Lumen

- Media inquiries
  - Parish communications
  - Information sharing on any of the Lumen Media platforms
- Dawn Prosser, 712-233-7573, [dawnp@scdiocese.org](mailto:dawnp@scdiocese.org)